

## Woolf Institute Policy on Non-Stipendiary Fellows

### **Introduction**

This note sets out the Institute's policy on and procedures for accepting Non-Stipendiary Fellows.

### **Criteria**

The Woolf Institute welcomes Non-Stipendiary Fellows. The following criteria apply:

Prospective Non-Stipendiary Fellows will have received or be applying for sponsorship for research projects which are, or will be, affiliated to the Woolf Institute; All Non-Stipendiary Fellows will be engaged in academic work of relevance to the interests or particular projects of the Institute, that is, the relationships, encounters, and interactions between peoples of different cultures and religions, particularly Jews, Christians, and Muslims.

### **Expectations**

Non-Stipendiary Fellows:

- Agree to be listed on the Woolf Institute website;
- Agree to become involved in the academic and scholarly life of the Institute, which may include, but will not necessarily include or be limited to: writing blog posts for the Woolf Institute blog; attending, assisting with, or presenting at Woolf Institute events, conferences and seminars; contributing to teaching and supervision of Woolf Institute students (both in Cambridge and online);
- In the case of those in receipt of funding: agree to be resident in Cambridge during term (excluding Summer) – this stipulation is negotiable in instances where, for example: a fellow must conduct fieldwork at a specific time; or if they live close to Cambridge and are willing to commute regularly; or their funding is conditional on them being located in a particular place which is outside of Cambridge; or other circumstances deemed acceptable by the Senior Research Fellow and Deputy Director;
- In the case of those not yet in receipt of funding: agree to reside in Cambridge during term (excluding Summer), if possible. If not possible, regularly engage with relevant Woolf Institute staff regarding funding application, and visit Cambridge when able;
- Agree to acknowledge the Woolf Institute in publications, websites, social media, and other outputs from the affiliated project.

The Institute will ensure Non-Stipendiary Fellows:

- Have access to Cambridge University Library and affiliated libraries in Cambridge;
- Are invited to all meetings of the Woolf Institute Research Group;
- Are invited to all seminars and Institute-arranged lectures;
- Are thereby given the opportunity to be part of the Institute's vibrant academic community;
- Have access to accommodation at the Woolf Institute (subject to availability);
- Have access to office space at the Woolf Institute (subject to availability);
- Are recommended for a Cambridge College affiliation in case of successful sponsorship application (subject to standard application procedures);
- Will be provided with support to write grant applications (where necessary).

9<sup>th</sup> August 2016